

# Torrance County Resolution 2004-7

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority for its review, and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption

**PASSES APPROVED AND ADOPTED** 24th day of March 2004.



**TORRANCE COUNTY COMMISSION**

*Jim Frost*  
\_\_\_\_\_  
Jim Frost, District 1

*Tito Chavez*  
\_\_\_\_\_  
Paul M. (Tito) Chavez, District 2

*Linda Kayser*  
\_\_\_\_\_  
Clerk of the Board

*Chester Riley, Jr.*  
\_\_\_\_\_  
Chester Riley, Jr., District 3

NEW MEXICO FINANCE AUTHORITY  
APPLICATION FOR FINANCIAL ASSISTANCE

I. GENERAL INFORMATION

Application Date: March 24, 2004

- A. Applicant/Entity: District 5 (Northeast Torrance Fire Department)  
County: Torrance Legislative District: Senate \_\_\_\_\_ House \_\_\_\_\_  
Address: PO Box 48 Estancia, NM 87016  
Phone #: 505-384-9631 Fax # 505-384-9635 Email Address: tcd@lobo.net  
Individual Completing Application: Shirley Whatley  
Address: PO Box 449 McIntosh, NM 87032  
Phone # 384-9631 Fax # 384-9635 Email Address: tcd@lobo.net

- B. Consulting Professionals (Bond/Legal Counsel, Architect, Engineer, etc.), if available:

Name: Dennis Engineering Inc.  
Address: PO Box 909 Edgewood, NM 87015  
Phone #: 281-2880 Fax # 281-3640 Email Address: info@dennisingeeringo  
ngco.  
com

- C. Primary Contact Person: Tappin Mahoney  
Address: PO Box 909 Edgewood, NM 87015  
Phone #: 281-2880 Fax # 281-3640 Email Address: \_\_\_\_\_

info@dennisedengineeringoco.com

II. PROJECT SUMMARY

- A. **Project Description.** Complete the following information, using additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Description of the project.

District V Fire Station would like to construct a 6306 sq. ft.  
Building in the Homestead Estates Sub-division.

(see attaced floor plan.)

2. Proposed Project Start Date: May 1, 2004 Proposed Project Completion Date: Nov. 2004

3. How will the ongoing maintenance, operation and replacement of this project be funded?  
State Fire Funds & 1/4% Fire excise tax.

4. Provide a detailed drawdown schedule for project payments. The schedule may reflect monthly or quarterly payments.

Monthly payments

**B. Total Project Cost & Sources of Funds Detail.**

	<u>NMFA Funds Requested</u>	<u>Other Public Funds*</u>	<u>Private Funds</u>	<u>Total</u>
<b>Construction Activities</b>				
Planning and Design	_____	_____	_____	_____
Construction	_____	_____	_____	_____
Equipment	_____	_____	_____	_____
<b>Infrastructure Activities</b>				
Facility Acquisition	_____	_____	_____	_____
Land Acquisition	_____	_____	_____	_____
Utilities (Electric, Gas, Water, etc.)	_____	_____	_____	_____
Engineering and Architectural	_____	_____	_____	_____
Contingencies	_____	_____	_____	_____
Project Administration/Legal Fees	_____	_____	_____	_____
Other: _____	_____	_____	_____	_____
<b>Total Cost:</b>	_____	_____	_____	_____

\* Specify any other public funds, and amounts and terms of these funds, i.e. FmHA, CDBG, EPA, etc.

<u>Source</u>	<u>Amount</u>	<u>Terms / # of Years</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>Total:</b>	_____	_____

Attach a letter verifying that each non-NMFA funding source has been approved, or is in the process of being approved for this project. Explain any exceptions.

C. Will this project require right-of-way acquisition?

If yes, specify any right-of-way needs, and whether acquisition may or may not delay beginning of project.

D. Who will hold title to the land where the project is to be located? Torrance County

If this is land owned by the Bureau of Land Management, State Land Office or Tribal Land please attach lease agreements. (If there is no clear title, attach an explanation of ownership arrangements.)

E. Does this project require a Joint Powers Agreement (JPA)?

Yes \_\_\_ No X

If yes, provide a copy of the JPA, which should include a list of the current membership.

III. FINANCING

A. 1. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- Municipal Local Option GRT – please specify: \_\_\_\_\_
- County Option GRT – please specify: 1/4% excis tax
- Other Tax-Based Revenue: \_\_\_\_\_
- State-Shared GRT
- Law Enforcement Funds
- Fire Protection Funds
- Net System Revenues: \_\_\_\_\_
- Other Revenue: \_\_\_\_\_

2. Is there an alternative revenue source, which will be pledged to pay debt service in the event that the primary pledged revenue is unavailable or insufficient? Yes \_\_\_ No \_\_\_

If yes, specify: \_\_\_\_\_

3. Preferred financing term: 30 years.

B. Is any debt being repaid from the revenue source(s) referenced above? Yes \_\_\_ No X

If yes, provide bond or loan documents and payment schedule for any existing debt service being paid from the same revenues that would be used to repay a NMFA loan.

#### IV. READINESS TO PROCEED ITEMS

A. The following items must accompany this application in order for this application to be considered complete:

- Equipment cost breakdown (if applicable)
- Three most recently completed fiscal year audit reports
- Current unaudited financials
- Current fiscal year budget
- Verification of ownership of land where project will be located
- Documentation that each non-NMFA project funding source has been approved, or is in the process of being approved (if applicable)
- Joint Powers Agreement (if applicable)

B. In addition, complete the following information, using additional paper as necessary. These items will be required prior to disbursement of NMFA proceeds:

- Provide a detailed drawdown schedule for project payments.
- Final technical information for the project, stamped and approved by a registered engineer.
- Cost breakdown of the project, certifiable by either an engineer or architect
- Area map, site map, and floor map (if applicable)
- Verification of ownership of land where project will be located
- Documentation that each Non-NMFA project funding source has been approved, or is in the process of being approved (if applicable)
- Documentation showing status of right-of-way acquisition (if applicable)
- Explanation of land ownership arrangements (if applicable)
- List all required permits and licenses necessary to complete this project. Detail the status of each item, a plan of action, and time frame for completing incomplete permits and licenses. Also provide a copy of all permits and licenses.
- Is there litigation pending which would have a bearing on this project or applicant? Yes \_\_\_ No X
- If yes, provide a complete summary of all circumstances relating to such litigation.
- Indicate the regular meeting dates for your authorizing body: Every 2nd & 4th Wednesday  
of the Month

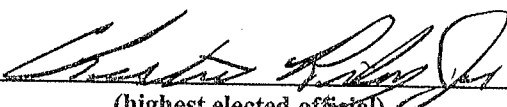
V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature   
(highest elected official)

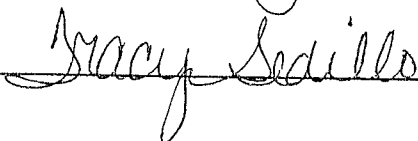
Title Commission Chairman

Jurisdiction Torrance County

Print Name Chester Riley Jr.

Date 3-24-04

Finance Officer/Director Tracy Sedillo

Signature 

Date 3-24-04

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 HERB H. HUGHES  
DISTRICT 2 DAVID W. KING, VICE CHAIRMAN  
DISTRICT 3 JEROME D. BLOCK  
DISTRICT 4 LYNDA M. LOVEJOY, CHAIRWOMAN  
DISTRICT 5 E. SHIRLEY BACA



INSURANCE DIVISION  
STATE FIRE MARSHAL'S OFFICE  
PO Box 1269  
Santa Fe, NM 87504-1269  
(800) 244-6702 or (505) 827-3550  
Fax (505) 827-3778

March 10, 2003

Shirley Whatley  
Torrance County Emergency Services Director  
P.O. Box 449  
McIntosh, New Mexico 87032

Mrs. Whatley:

This letter is to follow up on the fire department feasibility site inspection that was conducted on January 10, 2003. It is my opinion that the only parcel of land that is feasible for the construction of a new fire station is the land located next to the electrical power transfer station. This area provides adequate water, electrical and response capabilities for the department, because it is located next to a county road that leads directly to State Road 41.

This office approves Torrance County and Northeast Torrance Fire Department to proceed with acquiring title to the above-mentioned property and approach the County Commissioners about financing and also to negotiate on the existing fire station.

We wish you well in this endeavor and feel free to contact us if we may be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Gilbert Archuleta".

Gilbert Archuleta  
Deputy State Fire Marshal

# **Torrance County Fire Department District 5**

## **Proposal and Feasibility Report New Fire Station**

### **Department Overview**

The Torrance County Fire Department serves all unincorporated areas of Torrance County, New Mexico. Five volunteer fire districts cover approx 3200 square miles of rural area. District 5 response area is 563 square miles of the north/eastern portion of Torrance County. The District 5 fire boundary includes the following: Sweetwater Hills, Moriarty Heights, Echo Ridge, Longhorn, Wagon Wheel, Clines Corners, Flying C, Hwy 285 from the Santa Fe county line south to the Village of Encino.

Since the response area of District 5 increased from 323 square miles to 563. Distances traveled to reach calls, has increased to cover areas not served by the fire department. Data collected from fire reports show response times to calls on I-40 and Eastern portions of Torrance County are on the average 20-30 minutes, because of the distance to travel to the station and respond in Fire Equipment to the interchange of I-40. We feel we can decrease our response times by 40% by relocating our station to the Interchange at Hwy 41 and I-40.

The current fire station was built several years ago and was designed as sub-station to house only fire trucks. The county road department owns the land that the station is on, which parks heavy road equipment. We are also sharing the building with the animal control department. We have very little room left to operate and feel it necessary to relocate to a new building to continue fire department operations.

### **Proposal for New Station**

The proposed new facility must accommodate the departments short and long term goals for effective timely Fire/ Rescue and EMS services. Furthermore several factors play a significant roll in justifying the immediate need for replacement of the existing fire station.

- Relocation to provide quick access to all areas covered by District 5 including easy access to I-40.



- Reduce response times to all fire alarm calls to areas underserved by fire/rescue services of Torrance County.
- Potential increase in population and development of new businesses.
- Expanded response area of District 5 which includes the village of Encino and Hwy 285
- Increase in emergency calls based on expanded first alarm area of District 5, population growth, increased traffic, and new construction.
- Increased volunteer membership with areas for administrative, training, operations for fire department personnel.
- The age , usefulness and life expectancy of the existing station have been reached. Deficiencies in structural design, mechanical/ electrical systems, circulation and ventilation make the current station unsafe and a major hindrance on day-to-day operations of the District 5 FD.
- Existing station is shared with two other county departments (Road Dept. Animal Control Dept.) no room is available and renovation is not feasible.

**Deficiencies of Existing facility:  
Needed**

**Current**

1. Apparatus Bays 3 bays 14 feet	2 bays 12 feet
2. Apparatus Bay Depth 60 feet	42 feet
3. Ambulance Bay 3 <sup>rd</sup> bay use	None
4. Administrative/ Operation 4 offices	None
5. Crews quarters with showers/lockers Male/ Female	None
6. Training Room Seating 30 people	None

- |   |                     |
|---|---------------------|
| 7. Storage Rooms<br>2 Rooms 10x20                 | None                |
| 8. Parking<br>Public/ Staff Parking               | Shared/ inefficient |
| 9. Exercise Room<br>10x15 for exercise equipment. | None                |

### **Proposed Facility**

The site for the new facility has been identified and the 1.8-acre lot, which is located west off of Hwy 41, north of I-40, has been donated to the fire department. The new station will house up to 5 fire units and 1 Ambulance. This single story building will be 5600 square feet of usable space. Building will meet current building and fire codes and have proper ventilation for apparatus area. With the increased space, the department will be able to have crews on standby at the station for quick response to all calls and provide areas for operations, administrative, and training needs. In addition, we will be able to provide to low income families and businesses, fire prevention, burn control and weed abatement classes at no charge.

### **Department Finances**

Each fiscal year we receive \$30,692.00 in state fire fund monies. This income is used to fund operation cost, training expenses, utilities, maintenance on vehicles and our building. In addition, Torrance County has a ¼% tax for emergency services that is divided among 5 fire districts and EMS services. District 5 receives approximately \$310.00 dollars per month from this tax. Torrance County ¼% tax base has diminished considerably over the past 5 years. Torrance County does not have adequate business tax base to support financing major infrastructure projects such as this one. Furthermore District 5 has a loan from the NMFA on a 2000 fire truck, which is \$19,000.00 dollars per year for 10 years. Part of this loan payment comes from the ¼% monies and the rest from state fire funds. Additional funding has been sought after, however Torrance County has two other projects in various stages of construction which does not allow us to seek funds from other sources.

### **Conclusion**

The Torrance County Fire Department District 5 is requesting 75% funding on \$630,000.00 and 25% will be financed by loan. We realize several other entities will be seeking funding of this type, however, we feel it necessary to fund this project to significantly improve public safety to the low income communities we serve.

Prepared by: Tappan Mahoney, PE  
 Dennis Engineering Company  
 PO Box 909  
 Edgewood, NM 87015

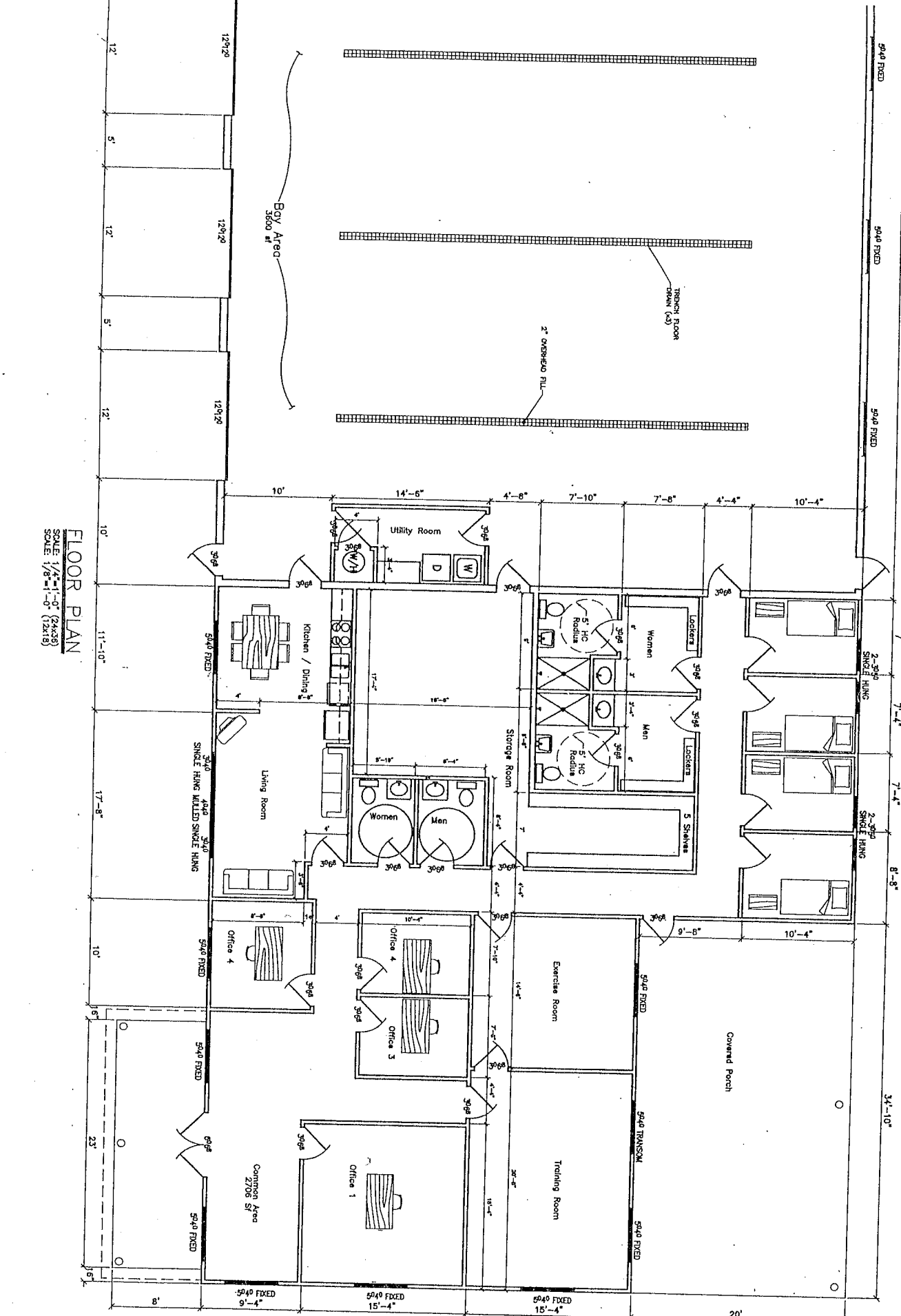
Phone: (505) 281-2880  
 Fax: (505) 281-3640  
 E-mail: [info@dennisengineeringco.com](mailto:info@dennisengineeringco.com)

## ENGINEERS OPINION OF PROBABLE COSTS


<b>Torrance County, New Mexico</b>					
<b>District V Main Fire Station</b>					
Item	Description	Estimated Quantity	Unit	Unit Price	Estimated Amount
1	Mobilization and Demobilization	1	LS	\$5,000.00	\$5,000.00
2	Off-site Water, Electrical, Gas, Sewer	1	LS	\$30,000.00	\$30,000.00
3	Site Preparation	1	LS	\$20,000.00	\$20,000.00
4	Concrete Building Slab, Floor Drains & Footings Complete	1	LS	\$40,000.00	\$40,000.00
5	Concrete Drive Aprons, Sidewalks & Parking Lot Basecourse	1	LS	\$10,000.00	\$10,000.00
6	Construct Common Area Complete w/Utilities	2,706	SF	\$55.00	\$148,830.00
7	Furnish & Erect Metal Building (Bay Area), Complete	3,600	SF	\$25.00	\$90,000.00
8	Construction Testing	1	LS	\$7,500.00	\$7,500.00
<b>Subtotal Amount:</b>					<b>\$351,330.00</b>
NM Gross Receipts Tax		6.3750%			\$22,397.29
<b>Total Amount:</b>					<b>\$373,727.29</b>
Engineering and Inspection		12%			\$44,847.27
Contingencies		10% ±			\$37,425.44
<b>TOTAL PROJECT COST</b>					<b>\$456,000.00</b>

Micheal Hendrick, District Chief  
 Torrance County District V  
 PO Box 48  
 Estancia, NM 87016

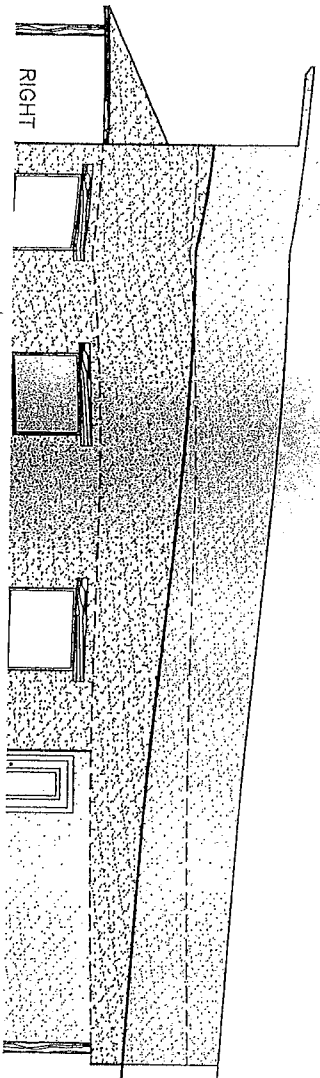
Phone: (505) 384-2552  
 Fax: (505) 384-5294



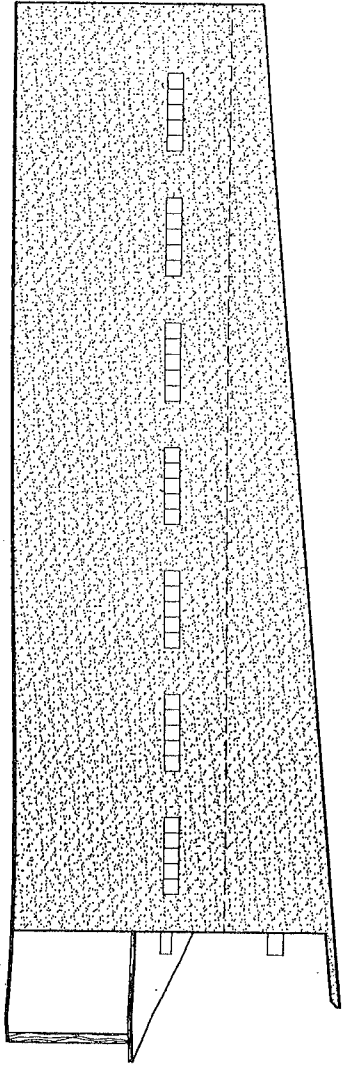
**FLOOR PLAN**  
 SCALE: 1/4" = 1'-0" (24x36)  
 SCALE: 1/8" = 1'-0" (12x18)

FOR REVIEW ONLY NOT FOR CONSTRUCTION SHEET	TITLE <b>FLOOR PLAN          BAY LAYOUT</b>	 <b>DENNIS ENGINEERING COMPANY</b> PO Box 909, (38 Cactus Road) Edgewood, New Mexico 87015 (505) 281-2800	PROJECT <b>TORRANCE COUNTY          DISTRICT V          MAIN FIRE STATION</b>	DESIGN: JAM DRAWING: JAM CHECKED: JM DATE: 12/28/02 REV: 01/29/03 REV:

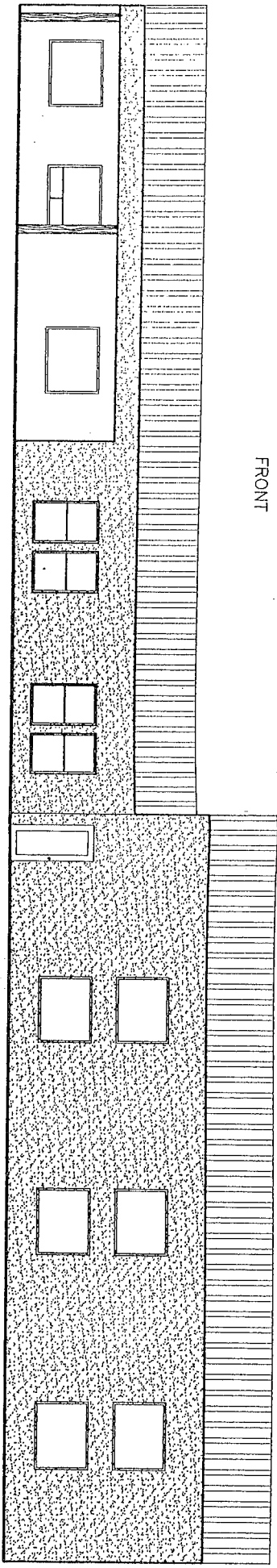
RIGHT



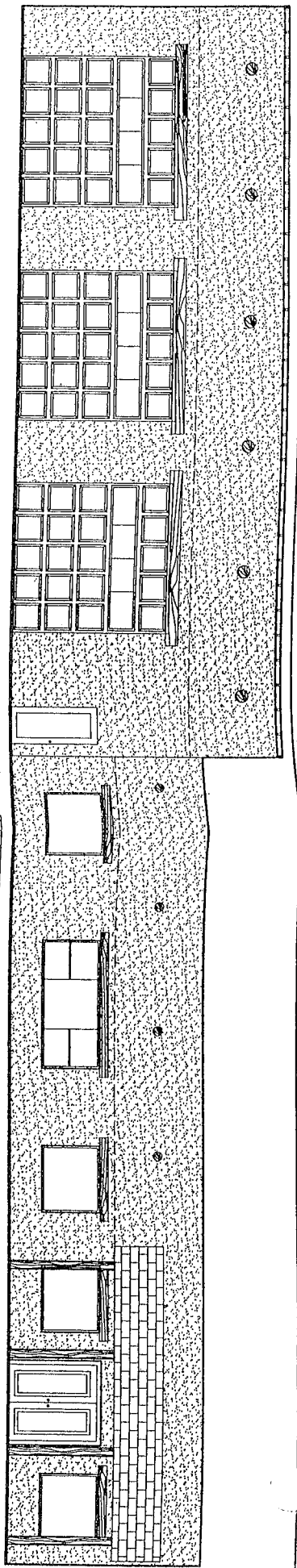
LEFT



BACK



FRONT



FOR REVIEW ONLY  
PER COUNTY (SEC. 10)

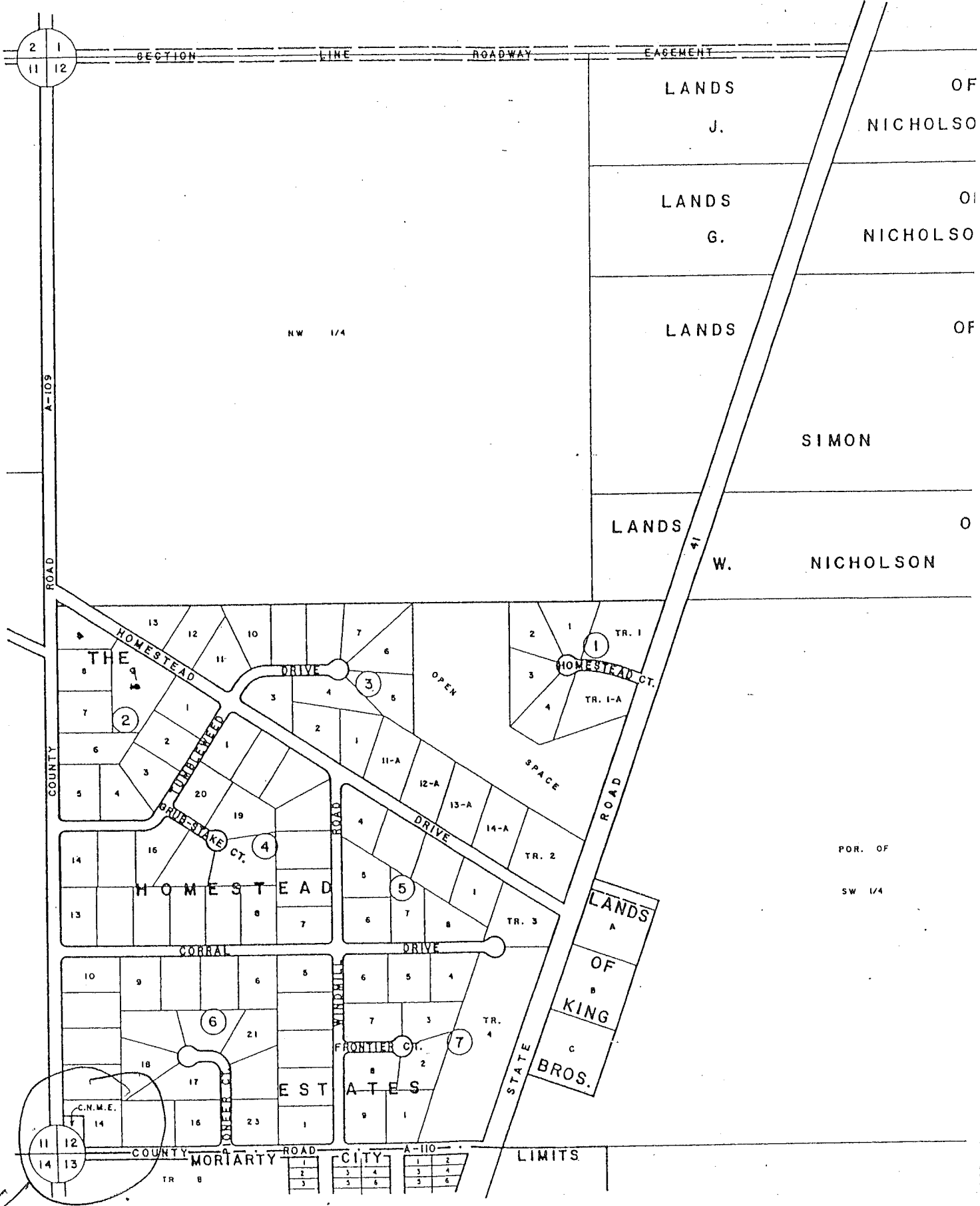
TITLE  
**BUILDING  
ELEVATIONS**



**DENNIS ENGINEERING COMPANY**  
PO Box 909, (38 Cactus Road)  
Edgewood, New Mexico 87015 (505) 281-2880

PROJECT  
**TORRANCE COUNTY  
DISTRICT V**

DESIGN	DATE
DRAWN	DATE
CHECKED	DATE
REV.	REV.
REV.	REV.
REV.	REV.



2 1  
11 12

SECTION LINE ROADWAY EASEMENT

LANDS OF  
J. NICHOLSON

LANDS OF  
G. NICHOLSON

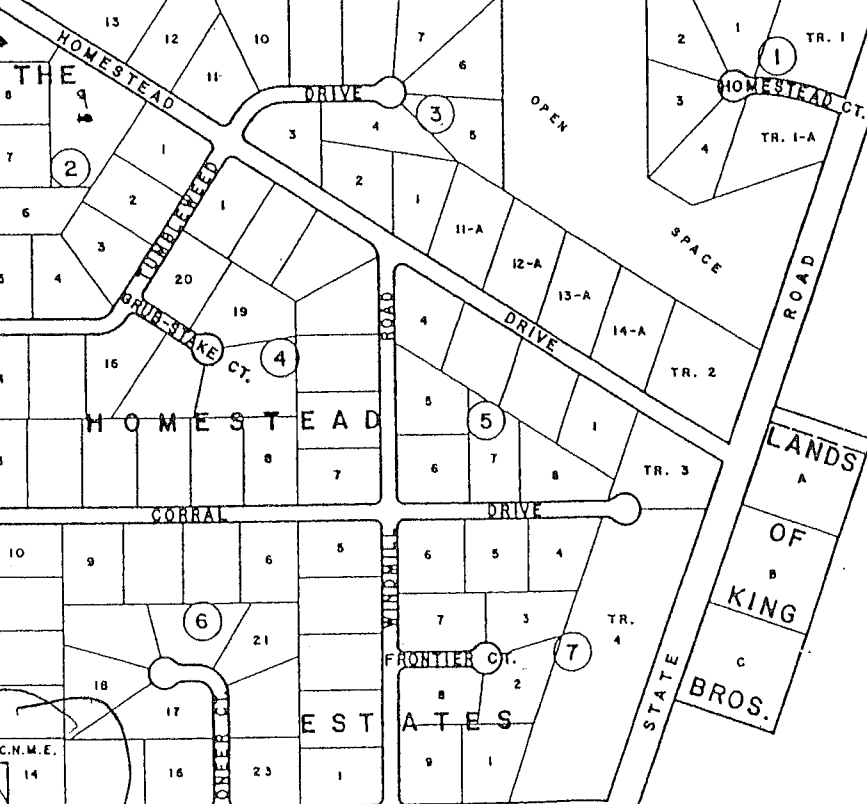
LANDS OF  
SIMON

LANDS OF  
W. NICHOLSON

NW 1/4

A-109  
ROAD

COUNTY



POR. OF  
SW 1/4

LANDS  
OF  
KING  
BROS.

11 12  
14 13

COUNTY ROAD CITY A-110 LIMITS

1	2	3	4	5	6
2	3	4	5	6	
3	4	5	6		

# LAW OFFICES OF DENNIS K. WALLIN, P.C.

POST OFFICE BOX 696  
MORIARTY, NEW MEXICO 87035

505/ 832-6363

505/ 832-2206 (FACSIMILE)

## FAX TRANSMITTAL

To: SHIRLEY WHATLEY  
Torrance County Dispatch Center

Fax #: 505/ 384-9635

Number of pages: -6-

Date: October 13, 2003

Re:

Comments: Attached is the proposed Restrictive Warranty Deed for Fire Station in Homestead Estates, Inc. Please call if you have any questions.

### IMPORTANT

**THIS FACSIMILE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW.**

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